

Physics Department Computer Usage Policy

University computer users form a group whose members communicate and work with one another via open and accessible computer systems. You are about to become a member of that community.

We ask that you use your best judgment, respect for others' property and privacy, and common sense when you use the Physics Department's and the University's computer systems. We also ask you to comply with the rules below:

The following activities are **prohibited**:

- Harassment of any kind. (Note: Public display of pornography *is* considered harassment.)
- Tampering with files that are not your own.
- Hacking of any kind. (See web.physics.ucsb.edu/~pcs/policies/hacking.html for examples.)
- Sharing of passwords, door codes, or account codes.
- Accessing other people's files, whether protected or not, without their permission.
- Installing unlicensed commercial software.
- "For profit" activity

We request that when using department computers you:

- Keep your disk usage from becoming excessive (your quota is a guideline.)
- On Linux computers, "nice" your cpu-intensive and long-running jobs.
- Kill runaway processes (use "ps" and "kill") and print jobs (use "lpq" and "lprm")
- Protect files you do not want others to read. (See web.physics.ucsb.edu/~pcs/apps/faq/permissions.html for instructions.)
- Promptly comply with requests from the Physics Computing Service (PCS) staff.

In the Grad user room (Broida 5207) and other computer areas:

- Department related uses have priority over all personal uses. (e.g., if a user is waiting to calculate an integral and you are playing a game, you should offer your seat to them.)
- Do not disturb others by playing loud sound files, etc. (Use headphones.)
- Keep the room clean and free of clutter.
- Keep liquids and other gooey items away from the equipment.
- Do not lock terminal sessions.
- Do not power-off machines.
- Do not attempt to install any software without first notifying PCS.

A variety of policy documents (account access, what to do when you leave the Physics department, backups, etc) are available for your perusal at <http://web.physics.ucsb.edu/~pcs/policies/>. A booklet of Campus Regulations, which includes campus policies for all campus activities, organizations, and students, may be obtained from the UCSB Office of Student Life.

The full version of the University of California Electronic Communications Policy can be viewed at: <https://www.ucop.edu/information-technology-services/policies/electronic-communications.html>. **A condensed version of the highlights can be found at: <http://web.physics.ucsb.edu/~pcs/policies/ECP.pdf>**

Enforcement of these policies is the responsibility of the PCS staff, and Physics Chair. The campus Ombuds Office is also available if you feel that you need help in resolving conflict. The UCSB Office of Information Technology (<http://www.oit.ucsb.edu>) may also provide help finding network abuses.

My signature below signifies that I have read this "Physics Department Computer Usage Policy" for the Physics Department computing resources, am aware of the University of California Electronic Communications Policy, and I agree to abide by the stated policies.

Printed Name: _____

Signature: _____ Date: _____